



# APPLICATION FOR TEMPORARY SIGNAGE

City of Idaho Springs, City Hall

1711 Miner St. -PO BOX 907

Idaho Springs, CO 80452

(303) 567-4421 – (303) 567-4955 (FAX)

Date: \_\_\_\_\_

Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

Physical Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

**List of existing signs currently at property or list of temporary signs applying for on windows or walls: *Refer to (Chapter 20 Section 20-143 Temporary and seasonal signs)***

Date: \_\_\_\_\_ Wording: \_\_\_\_\_  
\_\_\_\_\_ Size of sign: \_\_\_\_\_ X \_\_\_\_\_ Sq.

Ft. \_\_\_\_\_ (for office use) Expiration Date: \_\_\_\_\_ Date: \_\_\_\_\_

Wording: \_\_\_\_\_ Size of sign: \_\_\_\_\_  
\_\_\_\_\_ X \_\_\_\_\_ Sq. Ft. \_\_\_\_\_ (for office use) Expiration Date: \_\_\_\_\_ Date:

\_\_\_\_\_ Wording: \_\_\_\_\_ Size  
of sign: \_\_\_\_\_ X \_\_\_\_\_ Sq. Ft. \_\_\_\_\_ (for office use) Expiration Date: \_\_\_\_\_

Date: \_\_\_\_\_ Wording: \_\_\_\_\_  
\_\_\_\_\_ Size of sign: \_\_\_\_\_ X \_\_\_\_\_ Sq.

Ft. \_\_\_\_\_ (for office use) Expiration Date: \_\_\_\_\_ Date: \_\_\_\_\_

Wording: \_\_\_\_\_ Size of sign: \_\_\_\_\_  
\_\_\_\_\_ X \_\_\_\_\_ Sq. Ft. \_\_\_\_\_ (for office use) Expiration Date: \_\_\_\_\_ Date:

\_\_\_\_\_ Wording: \_\_\_\_\_ Size  
of sign: \_\_\_\_\_ X \_\_\_\_\_ Sq. Ft. \_\_\_\_\_ (for office use) Expiration Date: \_\_\_\_\_

Applicants Signature

**For City Use Only**

Date

Approved By:

Date

# SIGN CHECKLIST

DATE \_\_\_\_\_

LINEAL FEET OF BUILDING FRONTAGE ADJACENT TO PUBLIC RIGHT-OF-WAY \_\_\_\_\_ SQ. FT. X 2 = \_\_\_\_\_ SQ. FT. OF TOTAL ALLOWABLE SIGNAGE. IF MORE THAN ONE BUILDING FRONTAGE IS ADJACENT TO A PUBLIC RIGHT-OF-WAY, PLEASE LIST THEM SEPERATELY. \_\_\_\_\_ SQ. FT. X 2 = \_\_\_\_\_ SQ. FT. X 2 = \_\_\_\_\_ SQ. FT.

TOTAL ALLOWED \_\_\_\_\_ SQ. FT.

| TYPE                           | ELECTRIC | COPY/WORDING | SIZE      | SQ. FT. |
|--------------------------------|----------|--------------|-----------|---------|
| WALL                           |          |              |           |         |
|                                |          |              |           |         |
| POLE<br>(8 ' ABOVE GROUND)     |          |              |           |         |
|                                |          |              |           |         |
| WINDOW                         |          |              |           |         |
|                                |          |              |           |         |
| PROJECTION/HANGING             |          |              |           |         |
|                                |          |              |           |         |
| SANDWICH BOARD/MOVEABLE        |          |              |           |         |
|                                |          |              |           |         |
| ROOF                           |          |              |           |         |
|                                |          |              |           |         |
| OFF PREMISE                    |          |              |           |         |
|                                |          |              |           |         |
| FREESTANDING                   |          |              |           |         |
|                                |          |              |           |         |
| GROUND                         |          |              |           |         |
|                                |          |              |           |         |
| AWNING/CANOPY                  |          |              |           |         |
|                                |          |              |           |         |
| BANNER/FLAG WITH ADVERTISEMENT |          |              |           |         |
|                                |          |              |           |         |
| TEMPORARY                      |          |              |           |         |
|                                |          |              |           |         |
| OTHER                          |          |              |           |         |
|                                |          |              | TOTAL     |         |
|                                |          |              | AVAILABLE |         |

THE FOLLOWING ITEMS MAY ALSO BE REQUIRED WHEN APPLYING FOR A SIGN PERMIT; DIAGRAMS OF THE SIGN, DETAILS OF CONSTRUCTION, COLOR PHOTOS OF THE BUILDING BEFORE AND THEN AFTER THE SIGN IS PLACED, COPIES OF ANY PREVIOUS PERMITS THAT MAY HAVE BEEN ISSUED FOR THE SIGN, PLEASE SEE THE IDAHO SPRINGS SIGN CODE FOR FURTHER INFORMATION.

[https://library.municode.com/co/idaho\\_springs/codes/municipal\\_code?nodeId=CH20SI](https://library.municode.com/co/idaho_springs/codes/municipal_code?nodeId=CH20SI)

THANK YOU FOR YOUR COOPERATION.