



APPLICATION FOR SIGN PERMIT

CITY OF IDAHO SPRINGS

(303) 567-4421 (FAX) (303) 567-4955

DATE _____ 20____

APPLICANT INFORMATION

SIGN ADDRESS _____

OWNER ADDRESS PHONE EMAIL

CONTRACTOR ADDRESS PHONE LICENSE

ELECTRICAL CONTRACTOR ADDRESS PHONE LICENSE

LINEAL FOOTAGE OF BUILDING FRONTAGE OR REAR _____ TOTAL SQUARE FOOTAGE ALLOWED _____

LINEAL FOOTAGE OF SECOND BUILDING FRONTAGE OR REAR _____ TOTAL SQ. FOOTAGE ALLOWED _____

SIGN INFORMATION

TYPE OF WORK: NEW _____ ALTERATION _____ MOVE _____ REPAIR _____ OTHER _____

TYPE OF SIGN: WALL _____ POLE _____ GROUND _____ PROJECTION _____ FREESTANDING _____

OTHER _____ OFF PREMISE _____ HANGING _____ ROOF _____ ELECTRICAL _____

Size of 1st SIGN _____ X _____ = _____ SQ. FT. SIZE OF 2ND SIGN _____ X _____ = _____ SQ.

FT. HEIGHT OF SIGN STRUCTURE _____ HEIGHT OF 2ND SIGN STRUCTURE _____

COMMENTS _____

ADDITIONAL INFORMATION REQUIRED

_____ DETAILED DRAWING/SKETCH OF THE SIGN _____ SITE PLAN

_____ COLOR PHOTO (BEFORE INSTALLATION) _____ SIGN CHECKLIST

_____ COLOR PHOTO (AFTER INSTALLATION) _____ OTHER _____

PER THE IDAHO SPRINGS MUNICIPAL CODE SEC. 20-122 (B) IN ADDITION TO THE SIGN PERMIT, SOME SIGNS MAY REQUIRE A BUILDING PERMIT. IN CONSIDERATION OF THE ISSUANCE OF THIS PERMIT, THE UNDERSIGNED HEREBY AGREES TO COMPLY WITH ALL SUCH LAWS AND REGULATIONS IN THE LOCATION, CONSTRUCTION AND ERECTION OF THE PROPOSED STRUCTURE FOR WHICH THIS PERMIT IS GRANTED, AND FURTHER AGREES THAT IF THOSE LAWS AND REGULATIONS ARE NOT FULLY COMPLIED WITH IN THE LOCATION, ERECTION AND CONSTRUCTION AND THE ABOVE DESCRIBED STRUCTURE, THE PERMIT MAY THEN BE REVOKED BY NOTICE FROM THE CITY ADMINISTRATOR, AND THEN AND THERE IT SHALL BECOME NULL AND VOID.

Applicants signature _____

FOR OFFICE USE ONLY

PERMIT FEE _____ STRUCTURAL PLAN REVIEW FEE _____ OTHER _____

HPRC _____ VARIANCE _____ CITY COUNCIL _____

BUILDING INSPECTOR _____ ADMIN SIGN CLERK _____

DATE APPROVED _____ 20____

SIGN CHECKLIST

DATE _____

LINEAL FEET OF BUILDING FRONTAGE ADJACENT TO PUBLIC RIGHT-OF-WAY _____ SQ. FT. X 2 = _____ SQ. FT. OF TOTAL ALLOWABLE SIGNAGE. IF MORE THAN ONE BUILDING FRONTAGE IS ADJACENT TO A PUBLIC RIGHT-OF-WAY, PLEASE LIST THEM SEPERATELY. _____ SQ. FT. X 2 = _____ SQ. FT. X 2 = _____ SQ. FT.

TOTAL ALLOWED _____ SQ. FT.

TYPE	ELECTRIC	COPY/WORDING	SIZE	SQ. FT.
WALL				
POLE (8 ' ABOVE GROUND)				
WINDOW				
PROJECTION/HANGING				
SANDWICH BOARD/MOVEABLE				
ROOF				
OFF PREMISE				
FREESTANDING				
GROUND				
AWNING/CANOPY				
BANNER/FLAG WITH ADVERTISEMENT				
TEMPORARY				
OTHER				
			TOTAL	
			AVAILABLE	

THE FOLLOWING ITEMS MAY ALSO BE REQUIRED WHEN APPLYING FOR A SIGN PERMIT; DIAGRAMS OF THE SIGN, DETAILS OF CONSTRUCTION, COLOR PHOTOS OF THE BUILDING BEFORE AND THEN AFTER THE SIGN IS PLACED, COPIES OF ANY PREVIOUS PERMITS THAT MAY HAVE BEEN ISSUED FOR THE SIGN, PLEASE SEE THE IDAHO SPRINGS SIGN CODE FOR FURTHER INFORMATION.

https://library.municode.com/co/idaho_springs/codes/municipal_code?nodeId=CH20SI

THANK YOU FOR YOUR COOPERATION.