

**CITY OF IDAHO SPRINGS  
Clear Creek County, Colorado**

**Resolution No. 4, Series 2017**

**A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF IDAHO SPRINGS,  
COLORADO TO AMEND FEES AND CHARGES FOR VARIOUS CITY LICENSES,  
PERMITS, AND SERVICES.**

**WHEREAS**, the City Council has established by resolution reasonable fees and charges not otherwise established by ordinance for licenses, permits, and services issued or provided for under various provisions of the Idaho Springs Municipal Code; and

**WHEREAS**, Section 1-15 of the Idaho Springs Municipal Code provides that such fees shall be set from time to time and said fees shall, at a minimum, be reviewed annually.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY  
OF IDAHO SPRINGS, COLORADO:**

**Section 1.** The fees and charges contained in the Fee Schedule, attached hereto as Exhibit A and incorporated herein, be and hereby are established for licenses, permits and services issued or provided for under the Idaho Springs Municipal Code.

**Section 2.** Existing resolutions or motions, or parts of resolutions or motions, covering the same matters as embraced in this resolution are hereby repealed, except that this repeal shall not affect or prevent any proceedings pursuant to any resolution or motion herein repealed prior to the effective date of this resolution.

**RESOLVED, APPROVED and ADOPTED this 23<sup>rd</sup> day of January, 2017.**

CITY OF IDAHO SPRINGS

By: \_\_\_\_\_  
Michael Hillman, Mayor

ATTEST:

\_\_\_\_\_  
Diane Breece, City Clerk

**EXHIBIT A  
City of Idaho Springs Fee Schedule  
Effective March 2, 2007  
(Amended Resolution No. 8, Series 2008, Resolution No. 4, Series 2009,  
Resolution No 2, Series 2010, Resolution No. 3 & 6, Series 2011, Resolution No. 14 & 25, 2013,  
Resolution No. 1, 2014, Resolution No 4, 2017)**

<u>Description</u>	<u>Fee</u>	<u>Code Reference</u>
<b>Abatement Hearing</b>	\$ 500.00	16-20 ISMC
<b>Admin Staff time</b> , per hour – 1 hour minimum (This fee applies to Open Records requests after the first hour for all time spent for research and retrieval of records)	\$ 30.00	1-15(B) ISMC
<b>City Administrator per/hour 1 hour minimum</b>	\$ 45.00	1-15(B) ISMC
<b>City Planner per hour 1 hour minimum</b>	\$ 40.00	1-15(B) ISMC
<b>Amusements license</b>		
Per Activity or enterprise annual fee	\$ 100.00	9-51(A) ISMC
<b>Annexation</b>		
		26-11(a)(9) ISMC
Application Fee	\$ 100.00	
Deposit	\$ 1,000.00 + 150.00 per acre	
<b>Auctioneer license</b>		
Per day	\$ 100.00	9-61(B) ISMC
Bond required, per event	\$ 300.00	9-61(C) ISMC
<b>Blasting/explosives</b>		
Permit required, per event	\$ 100.00 \$500,000.00	18-34(A)(5) ISMC Bond 18-34(A)(3) ISMC
<b>Building permit (based on value of work)</b>		
		19-2 ISMC
Permit fee		
\$1 - \$500	\$ 25.85	
\$501 – \$2,000	\$ 25.85/1 <sup>st</sup> \$500 + \$3.36/addt'l \$100	
\$2,001 - \$25,000	\$ 76.78/1 <sup>st</sup> \$2,000 + \$15.40/addt'l \$1,000	
\$25,001 - \$50,000	\$ 430.93/1 <sup>st</sup> \$25,000 + \$11.11/addt'l \$1,000	
\$50,001 - \$100,000	\$ 708.13/1 <sup>st</sup> \$50,000 + \$7.70/addt'l \$1,000	
\$100,001 - \$500,000	\$ 1,093.13/1 <sup>st</sup> \$100,000 + \$6.16/addt'l \$1,000	
\$500,001 - \$1 million	\$ 3,557.13/1 <sup>st</sup> \$500,000 + \$5.23/addt'l \$1,000	
Over \$1 million	\$ 6,169.63/1 <sup>st</sup> million + \$4.02/addt'l \$1,000	
Plan review fee	65% of permit fee	
Investigation fee	Equal to permit fee with \$100 minimum	
Refunds of Building permit application		
Permit Fee	70% of remaining balance	
Plan Review Fee	No refund	

Use Tax 100% before work begins & within 60 days of issuance 8-14(C) ISMC

"Single Stop" Inspections Fee Schedule

PROJECT	INSPECTION FEE
Furnace/Air Conditioner	\$75.00 + use tax
Roof (re-shingle)	\$100.00 + use tax
Water Heater	\$ 25.00 + use tax
Sprinkler System	\$ 75.00 + use tax
Siding or Window Replacement	\$100.00 + use tax
Demolition	\$ 75.00 + use tax

\*\*For window replacement projects where the window sizes are not changing, this fee schedule applies. However, if window sizes are being changed or structural changes are being made to accommodate new windows, it will be necessary for SAFEbuilt Colorado to perform a plan review on the project, and the fees will be based on the total project valuation.

For Manufactured Home fees—see Building Official Contract

For Electrical fees (effective 7/1/08)—see attached schedule

**Business license**

Annual fee	\$ 75.00	9-2 ISMC
Amendment to license	\$ 25.00	9-3 ISMC
Late renewal penalty		9-16 ISMC
In January (50%) <i>established by ordinance</i>	\$ 37.50	
Each subsequent month (20%) <i>established by ordinance</i>	\$15.00	

**Copies**

Maps	\$ 10.00	1-15(B) ISMC
Photocopies (per page copied) for 8x11	\$ .25	1-15(B) ISMC
For larger size and color	\$ 1.00	
Fax	\$ 3.00	
CD's-each	\$ 5.00	1-15(B) ISMC

**Cemetery fees**

Purchase fee, per burial plot		6-3 ISMC
Current or former City resident	\$ 750.00	
Current or former County resident	\$ 1,500.00	
All others	\$ 5,000.00	
Grave opening/closing fee		
Full size	\$ 750.00	
Urn	\$ 150.00	
Week-end/holiday additional charge	\$ 500.00	

**Conditional Use Application** (deposit for costs) \$ 500.00 21-11 ISMC

**Contractor license**

General contractor (list sub-contractors on app.)	\$ 100.00	9-135(A) ISMC
All other (except electrical)	\$ 100.00	
Electrical contractor	\$ NONE	Charged by state
Bond required (Public Way only)	\$ 5,000.00	9-136 ISMC
Denial or revocation hearing deposit	\$ 500.00	9-141(G) ISMC

**Credit Card Processing Fee per transaction,** \$ 5.00 (all types) 1-15 (A) ISMC

Utility Bills (each utility account constitutes a separate transaction), Court Fines & Charges (Excluding bonds), License Fees

**Developer Agreement: Plan & Application Review Fees** 24-4(a) (3) ISMC

Applies to all subdivision and annexation proposals. 26-11(b) ISMC

Deposit for 3 <sup>rd</sup> party review expenses	\$ 5,000.00	
Review expenses	Actual costs	
Reimbursement: admin fee	\$Staff costs at \$30 hr	1-15 (B) ISMC
<b>Earth-disturbing permit</b>		23-35 ISMC
Application fee	\$ 100.00	
Plan review fee	\$ 100.00	
Outside consultation deposit	Determined by Public Works Dept.	
Bond required	Determined by Public Works Dept.	
<b>Excavation (Street)/Curb Cut permit</b>	\$ 100.00	13-24(B) ISMC
<b>False Alarm</b> ( <i>Effective April 1, 2017</i> )	\$ 20.00	18-3 ISMC
	Burglar or fire	
	<i>More than 3, less than 6</i>	
	\$ 40.00	
	Burglar or fire	
	<i>More than 5, less than 8</i>	
	\$ 80.00	
	Burglar or fire	
	<i>8 or more</i>	
	\$ 50.00	
	Personal emergency response alarm	
	<i>More than 2</i>	
<b>Flood Plain Development permit</b>	\$ 100.00	23-11(B)(9) ISMC
<b>Fireworks Permit</b>	\$ 25.00	
<b>Grease trap inspection</b>		12-55, 12-153, 12-154 ISMC
Basic	\$ 100.00	
Additional staff time	actual cost	
<b>Historic site designation fee</b>	\$ 100.00	1-15(B) ISMC
<b>H.P.R.C. review fee</b> (in addition to other fees)	\$ 100.00	22-4(A)(4) ISMC
<b>Impoundment hearing fee</b>	\$ 100.00	15-9(E)(2) ISMC
<b>Liquor licenses</b>		9-33(A), 9-34 ISMC
All fees	Max. under Colo. Liquor Code	Title 12, Articles 46-48C.R.S.
Modification of Premise	\$ 150.00	
<b>Marijuana Business License</b>		
Application fee; per new license	\$ 3000.00	9-155 ISMC
Retail Dispensary, OPC		
License fee; per new license	\$ 2000.00	
Retail Dispensary, OPC		
Annual renewal fee: first license	\$ 2000.00	
Retail Dispensary, OPC		
Additional renewal: per license	\$ 1000.00	

Employee Documentation	\$ 25.00	
(Change of employee applications if not reported within 72 hours. Charges will double if City Clerk has to ask Center for updates.)		
Amendment to the License	\$ 500.00	
Modification of Premise	\$ 500.00	
Change of Location	\$ 500.00	
Change of Ownership	\$ 1875.00	
<b>Movie Production Location Use fee (City Property)</b>	\$ 250.00	
<b>Pawnbrokers</b>		
Initial application	\$ 750.00	9-84 ISMC
Application bond	\$10,000.00	9-91 ISMC
Change in ownership	\$ 100.00	9-87 ISMC
Change of manager	\$ 100.00	9-88 ISMC
Annual renewal application	\$ 100.00	9-89 ISMC
Annual license	\$ 750.00	9-90 ISMC
Transaction fee	\$ 100.00	9-93(A) ISMC
<b>Planning Commission review fee</b>	\$ 100.00	
<b>Returned check charge</b>	\$ 30.00	1-15(B), 12-58 (C) ISMC
<b>River Outfitter permits</b>		
Use permit deposit	\$ 250.00	11-15 ISMC
Use permit fees (per client)	\$ 1.00	11-16(A) ISMC
Late payment penalty		11-16(E) ISMC
On or before November 30 ( <i>established by ordinance</i> ) greater of 10% or \$50.00		
Long-term parking fee-annual	\$ 25.00	11-18(3) ISMC
<b>Sign permits</b>		20-34 ISMC
Application fee per business (if no permit on file)	\$ 75.00	(includes variance fee)
Amendment to permit	\$ 25.00	
Existing signs prior to 1985	\$ 15.00	
Structural Plan review fee	\$	Actual Consultant Costs
Sign Plan fee	\$ 50.00	
Temporary Signs under 24 sq. ft.	\$	none
Temporary Signs over 24 sq. ft.	\$ 75.00	
Refund	50% of fee paid up to 90 days	
<b>Site Plan – Deposit – (for costs)</b>	\$ 500.00	21-73 ISMC
<b>Solid Waste Container permit-see Dumpster Appl.</b>		
Over 3 cu.yds. (City property/public ROW)	\$ 100.00 annual	14-4(E) ISMC
Container (City property/public ROW)	\$ 50.00 annual	14-5(B) ISMC
Construction container (City property/public ROW)		
\$25 permit fee	\$ 10.00 per day	14-6(B)(1) ISMC
Violation administrative review fee	\$ 100.00	14-8(B)(3) ISMC

<b>Special Event permit</b>		1-15(B) ISMC
Refundable deposit	\$ 100.00	
Application Fee-per day includes vendors fees	\$ 100.00	
Special Event Liquor barrier	\$ 100.00	Per use-City Crew
Special Event Police	Charged hourly rates at time of event to occur	
<b>Special Police</b>		
Annual license	\$ 100.00	3-12(A), 9-2 ISMC
Investigation fee, per person	\$ 35.00	3-12(E) ISMC
Hearing fee, per person	\$ 35.00	3-12(E) ISMC
<b>Subdivision fees</b>		
Reimbursement plan review fee	\$Actual Consultant Costs	24-56(2)(d) ISMC
Reimbursement plan admin fee, per payment	\$Staff costs at \$30 hr	24-56(3)(i) ISMC
Impact		24-61(A)(1), 24-62(C) ISMC
Per single family lot	\$ 5,000.00	
Per dwelling unit for multi-family housing	\$ 5,000.00	
Per commercial/industrial parking space	\$ 2,500.00	
System impact costs	Based on engineering study	24-61(A)(6)
Conceptual plan (includes Planning Comm. Fee)	\$ 250.00	24-82 ISMC
Preliminary plat	\$ 1,000.00 + \$10 per lot	24-92 ISMC
Impact study cost deposit	\$ 3,000.00	24-92 ISMC
Final plat	\$ 1,000.00 + \$10 per lot	24-112 ISMC
Application for exception to regulations	\$ 1,000.00	24-141 ISMC
Minor subdivision	\$ 500.00	24-154(7) ISMC
Administrative plat amendment	\$ 300.00	24-164(5) ISMC
Site Plan	\$ 500.00	21-73 ISMC
<b>Taxes</b>		
Sales tax	4%	8-3(B) ISMC
Use tax	3%	8-12 ISMC
Telephone company tax, per account in city	\$ 3.00	8-21 ISMC
<b>Utility fees</b>		
Swimming pool permit (over 500 gallons)	\$ 100.00	12-7(A) ISMC
Tapping/inspection fee, per service	\$ 150.00	12-16(C) ISMC
Re-inspection/site visit fee	\$ 100.00	12-16(C) ISMC
New development system review fee	\$ actual cost	12-52 ISMC
Disconnection/Reconnection fee, each	\$ 50.00	12-53 ISMC
Penalty for late payment <i>established by ordinance</i>	10% of amount past due	12-58(B) ISMC
Private fire protection license fee	\$ 50.00	12-113(I) ISMC
Water License Tap fee, plant investment fee		
Inside city limits	\$ 6,845.00 (per EQR)	12-121(B) ISMC
Outside city limits	\$13,690.00 (per EQR)	12-121(B), (D) ISMC
Water Fill Station Usage Permit	\$ 100.00	

Hauled water, per thousand gallons	\$ 20.00	
Hydrant use		12-124 ISMC
Permit	\$ 100.00	
Distribution, per 1000 gallons	\$ 20.00	
Fee to go to premise	\$ 50.00	1-15 (B) ISMC
Owner initiated (ie meter read, leak detection)		
Public Works Fee per hour	\$ 50.00	1-15 (B) ISMC
Public Works Fee per hour (includes equip time)	\$ 100.00	1-15(B) ISMC
Sewer, License Tap, plant investment fee		
Inside city limits	\$ 12,053.00 (per EQR)	12-181(B) ISMC
Outside city limits	\$ 24,106.00 (per EQR)	12-181(B), (D) ISMC
Administrative fee, refund unused investment fee	\$20% of investment	12-121(E), 12-181(E) ISMC
Unreadable meter penalty <i>established by ordinance</i>	\$ 300.00 +service charges	12-122(F) ISMC
<b>Variance Board review fee</b>	\$ 100.00	21-143(A)(2) ISMC
<b>Vehicle Identification Number Verification</b>	\$ 10.00	2-73 ISMC

**Vendor/ Solicitor/Peddler**

- (1) One (1) day use \$ 25.00 per day  
A “daily” license for one (1) day may be issued for up to ten (10) one-day periods, and those days may be consecutive or any ten (10) days within any given thirty-day period.
- (2) 2 day Weekend License \$ 50.00 per weekend  
(3) 3-day Weekend license \$ 75.00 per weekend  
(4) Seasonal license \$ 100.00  
A seasonal license shall be for ninety (90) consecutive days.  
(5) Annual License \$200.00  
An annual license shall be for one (1) full year (three hundred sixty-five (365) days)

**Zoning/Rezoning fees**

Site plan application, deposit for costs	Actual Consultant costs	21-73 ISMC
Rezoning application	\$ 1,000.00	21-132(C) ISMC
Conditional Use Permit application (deposit for costs)	\$ 1,000.00	21-11(5) ISMC
Variance application <i>includes Variance Board fee</i>		21-143(A)(2) ISMC
No pending violation or construction start	\$ 75.00	
First violation/construction start	\$ 1,000.00	
Second violation/construction start	\$ 1,700.00	
Third violation/construction start	\$ 2,400.00	
Amendment to approved variance	\$ 200.00	
P.U.D. preliminary plan	\$ 600.00	21-158(A)(1) ISMC
Residential per dwelling	\$ 8.00	
Non-residential per 1,000 sq. ft	\$ 8.00	
P.U.D. final plat per each filing	\$ 250.00	21-159(A)(1) ISMC
Residential per dwelling	\$ 2.00	
Non-residential per 1,000 sq. ft	\$ 2.00	

Bi-monthly service charges *established by ordinance* (See Rate Chart)  
 Water 12-122(C) ISMC

Administrative fee, refund unused investment fee \$20% of investment 12-121(E), 12-181(E) ISMC  
 Unreadable meter penalty *established by ordinance* \$ 300.00 +service charges 12-122(F) ISM

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